

NOTICE FOR STUDENTS ADMITTED THROUGH WEST BENGAL CENTRAL ADMISSION PORTAL

19.09.2024

CU Registration: All students admitted through West Bengal Central Admission Portal are instructed to visit the Lady Brabourne College “stand-alone” admission portal, <https://admission.ladybrabourne.ac.in> to complete the process required for CU Registration. Please follow the instructions given below:

- On the Lady Brabourne College portal <https://admission.ladybrabourne.ac.in> go to the designated tab for students admitted through CAP.
- In Applicant Login put your e-mail ID (submitted to WBCAP during application) and your date of birth (ddmmyyyy) for password and update your profile if required. For example, rectification of spelling errors, address etc may be done.
- If you have changed/swapped Minor subject, you can make the change on the portal.
- You are required to mention your IDC for 3 semesters and AEC 2 on the portal.
- You are required to upload documents in required specifications on the portal for CU Registration.
- After completion of this process you need to take a printout and submit a signed copy of this print to their respective Departments.
- Your CU Registration fees will be collected by the college office in cash. Date for payment will be notified later.

Cancellation of Admission: Students willing to cancel admission to a course in Lady Brabourne College (admission taken through WBCAP) can also cancel online through the college stand alone portal.

- On the Lady Brabourne College portal <https://admission.ladybrabourne.ac.in> go to the designated tab for students admitted through CAP.
- In Applicant Login put your e-mail ID (submitted to WBCAP during application) and your date of birth (ddmmyyyy) as password and select cancellation tab. You will get a OTP in your registered email to complete Cancellation process
- Preserve the cancellation voucher generated online for future reference.

The college is arranging an online workshop to demonstrate and to start the process of CU Registration and Cancellation on 20.09.2024, Friday at 7:00 pm . All students as well as at least one teacher from each Department should attend the workshop. Link for the workshop is given below.

<https://meet.google.com/buj-efvg-ovg>